

THE SAVANNAH CHAPTER OF THE INSTITUTE OF MANAGEMENT ACCOUNTANTS PRESENTS:

## “Mr. Excel” Bill Jelen for POWER EXCEL SEMINAR



The Association for  
Accountants and  
Financial Professionals  
in Business

The Savannah Chapter of the Institute of Management Accountants (IMA) is excited to partner with [Bill Jelen \(MrExcel\)](#) - Microsoft Excel expert, Host of MrExcel.com, Author and Former Financial Analyst

-to bring powerful Excel Tips & Tricks to you! Join us for this full-day seminar **and earn 8 CPE credits**. Get an immediate return on your investment as you learn efficient, powerful tips, tricks, and techniques to save you hours each week. Session is fast-paced and based on topics most relevant to today's business users.

- For regular and heavy users of Microsoft Excel –CFO's, Analysts, Controllers, Accountants, Finance, Insurance, etc.
- “Power Excel” is the morning program and“ Advanced Data Analysis Using Excel” is the afternoon program.
- VALUE** – includes 8 CPE, two books to take home, and continental breakfast, lunch, and snack! or you can attend either the morning or afternoon session and earn 4 hours CPE without lunch provided and get one book for the session attended (Laptops not required but welcomed)
- Registration ends May 13th but seats expected to go quickly so [Register Now!](#)

**WHERE:** 05/20/2016  
Savannah World Trade Center  
4th Floor Boardroom  
131 Hutchinson Island Rd  
Savannah GA 31421

**PRICE:** Full Day Session \$125 for IMA members and \$150 for Non-members  
Half Day Session \$70 for IMA Members and \$85 for non-members

For additional information, such as group discounts, email [IMASavannah@yahoo.com](mailto:IMASavannah@yahoo.com).

**FOR MORE INFORMATION AND REGISTRATION:**

<https://www.eventbrite.com/e/savannah-ima-sponsors-mrexcel-seminar-tickets-22291964867>

Bill Jelen is the host of MrExcel.com and the author of 43 books about Microsoft Excel including Excel Gurus Gone Wild, Pivot Table Data Crunching, and Power Pivot Alchemy. He has made over 80 guest appearances on TV's Call for Help with Leo Laporte and was voted guest of the year on the Computer America radio show. He writes the Excel column for Strategic Finance magazine and is a contributing editor to CFO Magazine. He has produced over 1800 episodes of his daily video podcast Learn Excel from MrExcel. Bill will entertain you while showing you the powerful tricks in Excel. Before founding MrExcel.com

in 1998, Jelen spent twelve years “in the trenches”, as a financial analyst for the accounting, finance, marketing, and operations departments of a publicly held company. Since then, His company automates Excel reports for hundreds of clients around the world.



**For almost 100 years**, the [Institute of Management Accountants \(IMA\)](#) has been a champion of—and resource for—financial management and accounting professionals working in business. The IMA is committed to helping its more than 70,000 members in over 300 chapters in 120 countries expand their professional skills, better manage their organizations, and enhance their careers. The IMA's [Certified Management Accountant](#) (CMA) is the globally recognized, advanced-level credential appropriate for accountants and financial professionals in business.

UNLEASH THE POWER OF EXCEL: PIVOT TABLES • SUBTOTALS • CHARTING • FORMULAS

**TIPS & TRICKS TO SAVE YOU MANY HOURS OF TIME PER YEAR**

# Come See MrExcel!

May 20, 2016 at  
[Savannah World Trade Center](#)



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## Seminar Agenda

8:00 - 8:30 a.m. *Registration, Coffee, and Technology Setup*

8:30 - 12:05 p.m. **Power (Intermediate) Excel Seminar with Bill Jelen** You use Excel 40 hours a week, but do you really know how to unleash the power of Excel? Learn cool secrets and tricks lurking on the Data menu. Learn the ins and outs of Pivot Tables (from the guy who wrote the book on pivot tables!). Create slick charts in a single button click. Add thousands of subtotals in seconds. Don't be tortured by bad data any longer. See new features such as Power Pivot and Excel for the iPad.

Jelen loves new questions and will incorporate them in the seminar. Jelen promises, "If you use Excel 20 hours per week, you will save 50 hours each year by attending this [session]!"  
**Book:** Power Excel with MrExcel - 567 Excel Mysteries Solved

12:05 - 12:55 p.m.  
*Networking Lunch*

12:55 - 4:30 p.m. **Advanced Data Analysis with Bill Jelen**  
This class will go into more details about pivot tables. Learn how to take poorly formatted data and convert it to data suitable for pivot tables. Use VLOOKUP to match two lists. Understand new tools such as Power Pivot, Power View and Power Map. See how to use Pivot Tables for frequency distributions, true Top 10 reports, pareto analyses. Learn several ways to find duplicates or a unique list of values. Create stratifications, look for outliers, and pull random samples. **Book:** Participants can choose from a variety of Excel books.

*\*\*Participants can earn 8 CPE credits for full-day attendance at this conference or 4 hours for a half day. This program is designed to meet the ICMA guidelines for CPE credits for CMAs and CFMs and the NASBA guidelines for CPE credits for CPAs. However, state boards of accountancy have final authority on the acceptance of individual courses for CPE credit.*

## Electronic Devices:

Personal laptops are welcome, but not required for this seminar. The seminar is fairly fast paced. There will be times when you will learn more by watching the demonstrations and taking notes. There will be other times when you may want to try the new tips being discussed. But whether you bring a laptop or not, Bill will provide a handout with a link so you can download all of the sample files that he goes over during the seminar.

### Cancellation Policy:

Cancellations received by May 13, 2016 will receive a full refund; no refunds after May 13, 2016.

The Savannah Chapter of the IMA reserves the right to cancel the program as appropriate with notice to registrants. Should this occur, all registration fees will receive a full refund.

Registration deadline is May 13, 2016. Register and make secure payment at:

<https://www.eventbrite.com/e/savannah-ima-sponsors-mrexcel-seminar-tickets-22291964867>

**Field of Study:** Information Technology  
**Experience Level:** Intermediate  
**Prerequisite:** Good working knowledge of Excel  
**Advance Preparation:** None  
**Teaching Method:** Lecture + Discussion

## SEATS ARE LIMITED SO REGISTER EARLY AT:

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[IMASavannah@yahoo.com](mailto:IMASavannah@yahoo.com).

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